

## **Letter of Intent to Plan**

*Please structure your Letter of Intent to Plan in the following format. Please make sure that the plan states and answers each question.*

1. Why does your group want to learn together?
2. What does your group want to learn, or what capacity do you want to build?
3. What are the common community or issue-based outcomes your network wants to move toward? And how were these outcomes defined?
4. What process did your group employ to discern that this outcome matters to your constituents? (If unknown, it is appropriate to include finding out in your plan.)
5. How does your group feel a learning network will help it reach that outcome (opposed to working towards your stated outcome individually)?
6. Briefly describe the design for moving forward with planning your co-learning/capacity building project. For instance, will the planning process use consultant guidance? Who will convene the groups planning, etc.? What is the cost for the planning phase?
7. Please tell us how your network shares the TSNE values of nondiscrimination and diversity.